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**RENEWAL AND RECREATION
POLICY DEVELOPMENT AND SCRUTINY COMMITTEE**

BECKENHAM TOWN CENTRE WORKING GROUP

Meeting to be held at **7.30 pm** on **Thursday 29 March 2018** at
Beckenham Library, Beckenham, BR3 4PE*

***PLEASE NOTE STARTING TIME**

AGENDA

- 1 APOLOGIES FOR ABSENCE**
- 2 MINUTES OF THE PREVIOUS MEETING HELD ON 18TH JANUARY 2018 (Pages 1 - 8)**
- 3 MATTERS ARISING (Pages 9 - 14)**
- 4 UPDATE ON THE CLEANING OF GRANITE IN THE VICINITY OF BECKENHAM JUNCTION**
- 5 REVIEW OF THE MATTER CONCERNING A POSSIBLE TRAFFIC REFUGE ON RECTORY ROAD AND A POSSIBLE NEW MINI-ROUNDAABOUT**
- 6 MAJOR SCHEME UPDATE**
- 7 TOWN CENTRE TEAM UPDATE**
- 8 UPDATE ON THE BECKENHAM GREEN CANOPY DESIGNS**
- 9 UPDATE ON HERITAGE PLAQUES**
- 10 CONSIDERATION OF ITEMS FOR THE NEXT AGENDA**
- 11 ANY OTHER BUSINESS (PREVIOUSLY NOTIFIED)**
- 12 DATE OF NEXT MEETING**

Contact Officer:

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22 March 2018
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RENEWAL AND RECREATION POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

BECKENHAM TOWN CENTRE WORKING GROUP

Minutes of the meeting held at 7.30 pm on 18 January 2018

Present:

Councillor Michael Tickner (Chairman)
Councillor Alan Collins
Councillor Ian Dunn
Councillor Sarah Phillips

Marsha Berg, (Beckenham Business Association)
Jackie Groundsell, (Beckenham Business Association)
Colin Hughes, (Langley Park Residents' Association)
Gail Low, (Guide Dogs for the Blind)
Helen McConnell, (FM Conway)
Alan Old, (Copers Cope Residents Association)
Marie Pender, (West Beckenham Residents Association)
Janice Pilgrim, (Kent Association for the Blind)
Chloe-Jane Ross, (Copers Cope Area Residents Association)
Sue Woodward, (West Beckenham Residents' Association)
David Wood, (The Beckenham Society)

Stephen Wood, (LBB Committee Secretary)

Also present:

Councillor William Huntington-Thresher, Environment Portfolio
Kevin Munnely, (LBB Head of Renewal)
Stephen Oliver, (LBB Senior Planning Officer)
Sylvia Ramos, (Regeneration Project Planner)
Toby Smith, (LBB Head of Street Enforcement)
Nick Goy, (Beckenham Resident)
Sarah Niblock, (Beckenham Resident)
Susan Ryall, (Beckenham Resident)
Terry Stanley, (Beckenham Resident)
Garry Warner, (LBB Head of Highways and Traffic Management)
Marieke Brown (LBB Market and Street Trading Enforcement Officer)
Chris Phillips (Beckenham Resident)
Jonathan Laidlaw (Beckenham Resident)

174	APOLOGIES FOR ABSENCE
	Apologies were received from Councillors Stephen Wells, Vanessa Allen and Michael Rutherford.

	<p>Apologies were also received from Dr John Parker, Lorraine McQuillan, Derek Sampson, Stephen Parkin, Cliff Watkins and Gillian Morphy.</p> <p>Apologies were received the following day from Mr Richard Comaish.</p>
175	MINUTES OF PREVIOUS MEETING HELD ON 16TH NOVEMBER 2017
	The minutes of the previous meeting on 16 th November 2017 were agreed and signed as a correct record.
176	MATTERS ARISING
	<p>CSD 18011</p> <p>The Group noted the Matters Arising report, and the actions that had either been completed or were ongoing.</p>
177	UPDATE FROM LICENSING OFFICERS CONCERNING THE LOCATION OF TABLES AND CHAIRS WITH RESPECT TO AL FRESCO DINING
	<p>Mr Toby Smith (Head of Street Enforcement) and Marieke Brown (Market and Street Trading Enforcement Officer) attended the meeting to provide an update and to answer any related questions. A written report concerning the 'Use of Footways in Beckenham' had been drafted by Mr Smith, and Ms Brown had provided a list of businesses in the high street that had been issued with licences to use A-Boards or to place tables and chairs in the footway for <i>al fresco</i> dining.</p> <p>The Group noted that A-Boards were used to promote the services of the business. The A-Boards should be placed in such a way that they did not block the footway, and could not be placed in the Highway. A business could also apply to the Council for a licence to place tables and chairs on the footway. If tables and chairs were placed on the footway without a licence, then legal action could be taken against the business. Licences were not required for private forecourts.</p> <p>Mr Nick Goy mentioned problems relating to sufficient pavement space when children and young people were coming out of school.</p> <p>Mr Smith informed the Group that an application to place tables and chairs in the footway, would not be granted as a matter of course. The issuing of the licence would be subject to an inspection. Tables and chairs would normally be placed 1.2 to 1.5 metres across the</p>

	<p>pavement--measured from the business premises frontage. LBB would seek spare width on the pavement of between 1.4m to 2m to allow the public to walk through unhindered. It would normally be a condition that the tables and chairs would be barricaded. Ms Brown informed the Group that the cost of a licence for a business was £2050.00 per annum, or £1025.00 for six months.</p> <p>Mr Goy produced 4 photos of businesses that he felt may be undertaken <i>al fresco</i> dining outside of the legal parameters. He asked if the relevant distances were displayed on the Council website. They were not displayed currently. Mr Goy asked if the information concerning the measurements could be displayed on the Council website. Mr Smith stated that this was something that he would need to investigate. In the meantime he suggested that if there were any issues, members of the Group could email him directly.</p> <p>Councillor Sarah Philips asked if incorporated into the conditions would be a requirement to use ashtrays for smokers, and to ensure that the area was cleaned subsequently. Ms Brown confirmed that this was normally part of the conditions for the licence. The Environment Portfolio Holder advised that enforcement action could be taken against a person observed dropping cigarettes in public places instead of disposing of them in the correct manner.</p> <p>The Chairman wondered what the hours were with respect to street cleaning and asked if this could be clarified. Mr Smith stated that Ward Security could be asked to undertake extra patrols in designated areas if required. With respect to complaints and enforcement action, businesses would be contacted first and spoken to before any enforcement action was considered. The Council had to take reasonable steps and act in a manner that was proportional.</p>
178	VERBAL UPDATE ON THE CLEANING OF GRANITE IN THE VICINITY OF BECKENHAM JUNCTION
	<p>The update on the cleaning of granite in the vicinity of Beckenham Junction was given by Mr Kevin Munnelly (LBB Head of Renewal).</p> <p>A visit had been undertaken on site with the current cleaning contractor. The mechanism for cleaning the granite was discussed along with cleaning materials. It seemed that jet washing was still the best solution. A pricing programme for the cleaning was being drafted, but had not been received yet. The cleaning of the granite would commence within the vicinity of Beckenham Junction Train Station. It was anticipated that all of the Major Scheme work would be completed by November 2018.</p> <p>It was reported that an initial jet washing of the new surface took place after each section was completed. This was undertaken by FM</p>

	<p>Conway. Going forward, any power jet washing would be undertaken by specialist cleaning contractors using highly trained operatives with the correct cleaning materials.</p> <p>The cleaning of the granite would have to be undertaken on a regular basis, as sweeping clean was not sufficient to keep the granite in the best condition. This additional cleaning had been accounted for in the current scheme budget, until the new cleaning contract bids were considered by the Council.</p> <p>It was agreed that the matter of cleaning the granite would stay on the agenda for the next meeting.</p> <p>Jackie Groundsell asked if the cleaning costs could have been less if the correct granite had been laid originally. Mr Munnelly stated that this was not clear. Ms Groundsell also asked if jet washing the granite was detrimental to the granite and the answer to this was no. Sarah Niblock requested that any cleaning of granite should not take place at night. Mr Munnelly gave assurances that a cleaning programme would be implemented by the next meeting.</p> <p>Marsha Berg highlighted the issue of prevention, and suggested that the area outside of the kebab shop should be cleaned every night. Mr Munnelly stated that it may be prudent to re-look at the issue of keeping the surface outside of the kebab shop clean. It may be the case that the area outside of the shop should be re-surfaced with darker materials. The issue of chewing gum outside of the kebab shop was also raised.</p> <p>Councillor Alan Collins asked if cleaning was undertaken outside of Patrick's Bar, O'Neil's and the Bridge Bar. The Chairman responded that the Council cleaned up every day. Mr Goy requested the re-instatement of the red brick terracotta paving.</p> <p>RESOLVED that the matter of cleaning the granite remain as an item for the next agenda.</p>
179	MAJOR SCHEME UPDATE
	<p>The Major Scheme update commenced with an appraisal of the current position regarding the designs that had been submitted for the Beckenham Green canopy. Fourteen submissions had been received, and copies of the submissions were tabled for the attention of the Group. The submissions were from young people who were architectural students. The submissions were discussed by the Group and feedback was provided.</p> <p>Mr Alan Old was pleased with the quality of the entries, and the work and effort that must have gone into producing them. Sylvia Ramos (LBB Project Planner) explained that the judging of the entries would</p>

be undertaken by the Town Centre Team (TCT). The TCT would be assisted by the Conservation Officer and by a representative from Idverde, the Green's landscape contractor. Mr Munnelly mentioned that ongoing maintenance costs would have to be considered.

It was suggested that consideration be made to receiving feedback also from St George's Church and any relevant stakeholders. A shortlist would be drawn up and the successful entry would win a prize of £500.00. Selection criteria would be produced to assist the TCT panel, and a recommendation would be made. It was agreed that Mr Munnelly would report back to the Working Group.

The Group heard that the deadline for a decision on the winning submission was 5th February. A Project Board would make the final decision. Mr Goy asked if the public could vote on the submissions via the web, or via displays set up in public buildings. The Chairman responded that time would not allow this, as faster movement was required.

It was noted that the next market on the Green was scheduled for 26th May 2018.

Helen McConnell (FM Conway) commenced by informing the Group that Stage 3 of the 6 stages of the major scheme work would be completed in about three weeks time. Work had also just commenced on Stage 4 in the vicinity of Thornton's Corner. It was noted that outside Foxtons, there were additional problems with drainage and major ground works.

The Group was pleased to note that the views of local businesses had been taken into consideration and that parking had not been suspended outside of WH Smiths.

Mr Munnelly mentioned that ongoing maintenance costs would have to be considered and agreed before any final decision was made.

Councillor Stephen Wells had emailed the Chairman to say that during the recent Christmas period when two way traffic was restored; all the junctions worked perfectly, including when two buses sought to pass. It was comforting to note that the traffic engineers had been proved right in their assessments.

Mr Goy commented that in certain places the 227 bus had to swing out and was going over the central line. Helen McConnell responded that the traffic scheme had been designed for such manoeuvres TfL had not received any complaints from their drivers. Councillor Alan Collins mentioned an incident where a push bike (apparently belonging to an employee of FM Conway) had been ridden on a pavement.

The Chairman referred to parking issues. Some van drivers (in an apparent attempt to avoid parking on the newly painted primrose lines) had instead been parking fully on pavements. It was confirmed that they could still be issued with a ticket for this, and it was the responsibility of the parking contractor to take the necessary enforcement action. Mr Munnelly assured that work relating to parking bays and loading bays had been completed, and that contraventions were being enforced.

Jackie Groundsell said that she was disappointed with the green bricks built into the flowerbed wall at Beckenham Junction Green. They were difficult to read and not visible at night. Consideration should be given to facing the flowerbed wall with clear signage which could be sparkly or luminous. She was also disappointed with the lights in the trees. The Chairman agreed that the white lights high in the trees at Beckenham Green had failed to impress and a new design solution was needed.

Ms Groundsell requested that during periods when parking bays were removed because of works, could some new parking spaces be created as a gesture of good will. Mr Warner responded that during future works, the Council would consider the use of some extra temporary parking bays if this was feasible, but no definitive guarantees on this were possible. Mr Warner mentioned that in such cases it would be difficult to enforce parking regulations and restrictions.

Chloe-Jane Ross asked if the southbound stretch of the High Street (currently closed off with a diversion in place) between Beckenham Junction and Thornton's Corner could now be opened. The Chairman had been told that this matter was being controlled by TfL. He asked if the first two phases could now be fully opened to traffic as local people were wondering why the road was still closed. Mr Warner appraised the Group that TfL had taken the view that for the moment the diversions should be kept in place to avoid through traffic getting lost in side streets.

Mr Goy reminded the Group that a key issue with the design of the park benches was that the design would mitigate against rough sleepers. He requested arm rests on the benches, and the necessary design to be in place to deter rough sleepers.

It was mentioned that street name plates had disappeared from the vicinity of Beckenham Junction. Mr Munnelly advised that the matter of signage was being re-visited in conservation areas.

Marie Pender raised the issue of TfL bus diversion information and hoped that there would be no further changes to bus routes. Mr Warner pointed out that there would be some minor diversions put in place when work would be undertaken in the vicinity of the Odeon

	<p>Cinema. Ms Pender expressed the view that TfL were not keeping the public informed properly. The Town Centre Team had requested that this matter be formally raised with TfL.</p> <p>The Chairman asked when the new cycle racks would be installed, and he was informed that they were on order and these would be going in soon.</p> <p>Janice Pilgrim stated that in the vicinity of the George Pub, the kerb was on two levels and this was a trip hazard. She felt that a modification should be carried out on the front edge. Mr Munnelly responded that it was planned to install a pelican crossing near there.</p> <p>RESOLVED that an update concerning the Beckenham Green canopy designs be brought back to the next meeting.</p>
180	UPDATE ON TELEPHONE BOXES
	<p>Mr Stephen Oliver (LBB Senior Project Planner) stated that a planning application for the new telephone boxes would be submitted on 9th February. The Group heard that it was proposed that the new telephone boxes be located in more appropriate locations and that they were aesthetically pleasing to the eye. The Chairman requested that there be a digital community notice board on one side of the new telephone boxes. It was confirmed that as part of the deal New World Telecom would remove and make good the sites of their old boxes.</p> <p>Susan Ryall expressed the view that the telephone boxes should be equipped free public Wi-Fi. Mr Munnelly responded that the Council could not enforce the equipping of the boxes with Wi-Fi.</p> <p>Ms Groundsell commented that some retailers would be opposed to the installation of Wi-Fi as it would encourage the sale of goods and services online rather than in store.</p>
181	TOWN CENTRE TEAM UPDATE
	<p>The TCT had nothing to report on this occasion.</p>
182	ANY OTHER BUSINESS (PREVIOUSLY NOTIFIED)
	<p>An update on heritage plaques was provided by Mr David Wood. A photograph of the proposed plaque design was passed around the table. The Group noted the design, which included the Beckenham Shield. It was noted that although the photo was of a grey/blue plaque, the proposed plaques would be a bronze colour. The question that required to be answered was how many would LBB</p>

	<p>finance. There were 24 plaques in total in the original Heritage Trail booklet. The Chairman expressed the view that he would like to see all 24 plaques installed.</p> <p>Mr Munnelly stated that at the present time he was not able to confirm how many plaques the Council would be able to fund, but it was very unlikely that the Council would commit to funding for 24 plaques. A vote was taken with respect to what wording to use at the top of the plaque. The two choices proposed were, 'A Walk Around Beckenham' and 'The Beckenham Heritage Trail'. There was a slight preference for 'The Beckenham Heritage Trail' but there were also a lot of abstentions.</p> <p>It had previously been asked if the term 'LBB' should be included on the plaque design. Mr Jonathan Laidlaw expressed the view that the term 'LBB' should not be included on the basis that many people would not be aware of what it meant. A similar view was expressed with respect to including the abbreviation 'TCT' (Town Centre Team) on the plaque.</p> <p>Mr Garry Warner (LBB Head Highways and Traffic Management) of suggested that the number of characters on the plaque should be reduced and that a coloured crest was not possible. It was agreed that the matter of plaques should be included as an agenda item for the next meeting. Chloe-Jane Ross suggested using a graphic designer or typesetter to help with the plaque design.</p> <p>RESOLVED that an update on heritage plaques be brought to the next meeting.</p>
183	DATE OF NEXT MEETING
	The date of the next meeting was confirmed as March 29 th 2018.

The Meeting ended at 9.30 pm

Report No.
CSD 18055

LONDON BOROUGH OF BROMLEY
PART ONE-PUBLIC

Decision Maker: Beckenham Town Centre Working Group

Date: 29th March 2018

Decision Type: Non Urgent Non Executive Non Key

Title: **MATTERS ARISING**

Contact Officer: Steve Wood, Democratic Services Officer
Tel: 020 8313 4316 E-mail: stephen.wood@bromley.gov.uk

Chief Officer: Mark Bowen, Director of Corporate Services

Ward: N/A

1. Reason for report

1.1 **Appendix A** updates Members of the Group on matters arising from previous meetings.

2. RECOMMENDATION

2.1 The Group is asked to review progress on matters arising from previous meetings.

Non-Applicable Sections:	Policy/Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	Previous Minutes and Matters Arising report.

Corporate Policy

1. Policy Status: Existing Policy
 2. BBB Priority: Excellent Council/Quality Environment, Thriving Town Centres,
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Financial

1. Cost of proposal: No Cost to Democratic Services
 2. Ongoing costs: Not Applicable
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £343,810
 5. Source of funding: 2017/18 revenue budget
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Staff

1. Number of staff (current and additional): 8 posts (6.87fte)
 2. If from existing staff resources, number of staff hours: Completion of "Matters Arising" Reports for PP&S PDS meetings (and their sub groups) can take up to a few hours per meeting.
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Legal

1. Legal Requirement: None
 2. Call-in: Not Applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is intended primarily for Members of the Beckenham Town Centre Working Group
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? Ward Councillors attend and comment at the meetings.
2. Summary of Ward Councillors comments: N/A

<u>Minute Number/Title</u>	<u>Matters Arising</u>	<u>Update</u>
Minute 152 Major Scheme Update 21st September 2017	It was resolved that damaged or chipped kerbs would be repaired or replaced.	Remedial works have been agreed with the contractor, and LBB is waiting for their programme regarding when the works will be completed.
Minute 153 Rectory Road Refuge and New Mini Roundabout 21st September 2017	Resolved that this matter be reviewed 6 months subsequent to the September meeting.	The review of this matter is due in March 2018 and so has been added as an agenda item.
Minute 166 Major Scheme Update 16th November 2017	It was resolved that STCC be supplied with a storage area for refuse sacks in the vicinity of Thornton's Corner.	It is difficult currently to have anything designed for the site as the Council are currently in the process of selling it.
Minute 166 Major Scheme Update 16th November 2017	It was resolved that a report be brought back to a future meeting of the Group that would provide an update on High Street Signs.	The report will be presented to the Group in due course. Date needs to be agreed for receipt of report. Ongoing
Minute 167 Town Centre Team Update 16th November 2017	It was agreed that Councillor Nicholas Bennett be asked if he would like to be consulted on matters relating to heritage up-lighting.	When the design is finalised, Councillor Bennett will be consulted. Ongoing
Minute 178 Update on the cleaning of Granite 18th January 2017	It was resolved that this matter remain on the agenda for the next meeting.	The matter has been retained as an agenda item.
Minute 179 Update on the Beckenham Green Canopy Designs 18th January 2018	It was resolved that update concerning the Beckenham Green canopy designs be brought to the next meeting.	The matter has been retained as an agenda item.
Minute 182 Heritage Plaques 18th January 2018	It was resolved that an update on heritage plaques be brought to the next meeting.	The matter has been retained as an agenda item

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Alternative Conservation Area style signs from April 2013. Final design to be confirmed.



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24 April 2013

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